



Active Schools and Sports Development Programme

Milnes ASG Primaries, Aug – Dec 2018





Get Active Stay Active

Participate in a **wide range** of activities in a relaxed and friendly environment.

You can learn a **new sport** or **develop** your skills.

Sessions are open to all abilities and equipment is provided.

Meet the Milne's Team

Lorna Young
Lhanbryde Primary School Mosstodloch Primary School Milnes Primary School Milnes High School
Mobile: 07966 120514 Email: lorna.young@moray.gov.uk





The Active Schools programme aims to provide quality opportunities to take part in sport and physical activity before school, during lunchtime and after school. Where possible the sessions will develop effective pathways between schools and sports clubs in the local community. The sessions are generally delivered by a network of volunteers consisting of teachers, parents, school staff, students, senior school pupils and sport club coaches. We are striving to ensure that the sessions are offered for free or minimal cost. All pupils that qualify for the clothing grant will receive free spaces on all Active Schools sessions.

Centralised Activities – Available to all pupils

Activity/Venue/Dates	Times	Year Group	Cost	Notes
Netball Lhanbryde Primary School hall Mondays 20 th Aug – 24 th Sept	5.15pm- 6.15pm	P3-P7	Free	
Mountain Biking Winding Walks, Fochabers Mondays TBC	TBC	P4-S6	£8.75 per session	
Hockey Milnes High School Astroturf Thursdays 16 th Aug – 4 th Oct Thursdays 25 th Oct – 6 th Dec	4.30pm- 5.30pm	P3-7	Free	Quasar Hockey Club

Lhanbryde Primary School

Activity/Venue/Dates	Times	Year Group	Cost	Notes
Badminton Lhanbryde Primary School hall TBC	3pm – 4.30pm	P4-5 P6-7	TBC	
Gymnastics Lhanbryde Primary School hall Wednesdays TBC	5.30pm - 6.30pm 6.30pm – 7.30pm	P4-7 P1-3	TBC	
Athletics Lhanbryde Primary School hall Thursdays TBC	3.00pm - 4.15pm 4.15pm – 5.00pm	P4-7 P1-3	TBC	
Football Saturdays TBC	TBC	TBC	TBC	Sign up through school

Mosstodloch Primary School

Activity/Venue/Dates	Times	Year Group	Cost	Notes
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Football Wednesdays TBC	TBC	TBC	TBC	Sign up through school
Fencing Wednesdays TBC	3.00pm- 4.00pm	P4-5 P6-7	Free	

Milnes Primary School

Activity/Venue/Dates	Times	Year Group	Cost	Notes
Football Wednesdays TBC	TBC	TBC	TBC	Sign up through school

ONLINE SIGN UP

Step 1 - Google **Sport in Moray** or visit www.sportinmoray.co.uk.

Step 2 - On the homepage hover over the **Active Schools** tab then select **Activities**.

Step 3 - From the options select **Milnes High & Associated Primary schools**.

Step 4 - Select **page 1** to choose from the options listed under your child's school or 'All Primaries'.

Step 5 - Click **Consent Form** underneath the timetable and fill out as appropriate.

PAPER CONSENT

If you are unable to sign up online please complete the Active Schools consent form at the end of this brochure and return to your school reception.



Sports Development Activities – Milnes ASG area

The Sports Development sessions aim to develop the skills and understanding of participants in a variety of different sports. Each session will be delivered by two qualified paid sport coaches and generally take place in local community centres or high schools. The standard cost for a session is £3.80 although sessions are open to Fit Life members at no additional cost.

Venue & Dates	Course Code	Times	Age	Cost	Notes
DETAILS OF SESSIONS TO FOLLOW					

Bookings and payments can be made by telephone by contacting the Business Support Unit on **01343 563374**.

Alternatively, send the application form below and cheques made payable to "The Moray Council" to:

Business Support Unit
 Education and Social Care
 The Moray Council
 High Street
 Elgin
 IV30 1BX

Applications will not be acknowledged, you will only be contacted if there is a problem. Should you wish to check that a booking has been received, please contact the Business Support Unit on: **01343 563374**.

**Any household that has taken out a family membership through the Sport and Leisure Facilities section called 'Fit Life' will be able to book their child/ren onto the Sports Development sessions at no extra cost. When booking you will be asked for the main members (parent) membership card number, so that this can be verified in the system as being an active card member, so please have this

information at your disposal. Please note that refunds will NOT be given if Fit Life memberships are subsequently taken out after payments have been made. For more information on this scheme, please contact the Business Support Unit on the number above.

NOTE: 'Fit Life participants must attend 80% of a session block. If this is not adhered to, we reserve the right to cancel the participant's place and offer it to someone else on our waiting list. Parents will be notified before this action takes place.'

Parental Consent Form

1. ACTIVITY DETAILS:

2. PERSONAL DETAILS

Name of child:..... Boy/Girl (*delete one*) Age.....

School..... Year Group (e.g. S5).....

Home Address:.....

Parent/Guardian telephone numbers: Home:..... Mobile:.....

E-mail address..... Tick this box if you qualify for a free clothing grant []

Child will be collected after session/s Child will be walking home unaccompanied (*delete one*)

Parent Volunteers I am able / not able to help with the sessions. (*delete one*)

3. MEDICAL

In the event of an emergency, it is important that the person in charge of the group has the necessary information about any medical condition that could affect the treatment of your child. This information will be treated in strict confidence, and will not necessarily prejudice the inclusion of your child in the activity. It is in the interest of your child that full and accurate information be given:

(1) Any known allergies, including to medicines? (E.g. nuts, Penicillin).....

(2) Is your child undergoing treatment by a Doctor at the moment? YES/NO

If Yes please give details.....

(3) Does your child have any of the following conditions?: YES/NO

- Physical conditions (e.g. asthma, cerebral palsy, wheelchair user, spinal injury, amputee, brittle bones, muscular dystrophy)
- Learning disabilities (academic skills disorders, speech and language disorders, problems with motor skills and memory)
- Sensory impairments (blind or partially sighted, deaf or hearing impaired)
- Autism/Asperger's Syndrome

If Yes please give details, including details of use of medicines (E.g. inhalers):

(4) Please state any restrictions you wish to place on emergency treatment:

4. FURTHER INFORMATION

If there is anything else that may affect your child's participation at these sessions please let us know here (i.e. child receives 1:1 support in school / behavioural issues)

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The Moray Council would like permission to take photographs of and/or film/video your children. These images may be published in our printed publications, website and social media (including the Active Schools Moray Facebook page). Please tick this box if you do not wish your child to be included in any publicity photographs or footage. []

The Moray Council on behalf of itself, employees and agents hereby disclaims all liability except where negligence can be proven in respect of personal injury or loss suffered by participants attending these activities. In the event of an emergency, I give permission to sign on my behalf for any medical treatment

Signature Parent/Guardian.....Date:

Privacy Notice

The Data Controller of the information being collected is Moray Council. For any queries or concerns about how your personal data is being processed you can contact the Data Protection Officer at info@moray.gov.uk or 01343 562633. You can also consult the information available at the Information Commissioner's websites, ico.org.uk

This policy statement relates to the following processes;

Active Schools and Sports Development Bookings and Marketing Purposes

Your information is being collected to use for the following purposes;

Requirement to know background information on participants and numbers attending sessions as part of standard operating procedures (risk assessments, medical info). For marketing purposes we use the email addresses for circulating info on future programmes.

The legal basis/bases for collecting the information is;

- The data subject (i.e. you) has given consent to the processing
- Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller (i.e. Moray Council)

Where sensitive/special category data is being processed (e.g. data concerning health information, criminal convictions etc.) the legal basis/bases for collecting the information is;

- Processing is necessary for the purposes of preventative or occupational medicine and the provision of health or social care or treatment or management of health or social care systems and services.

Your information will be shared with the following recipients or categories of recipient;

- 1) Active Schools and Sports Development Staff
- 2) Business Support Unit – Moray Council
- 3) Paid & Volunteer Sports Coaches

The personal data being used for this process includes;

Name, address, medical conditions, gender, contact information, emergency contacts, primary/secondary school and year or childcare centre, date of birth, parental contact details, sports club/organisation.

Some of your personal data that is used for this process has originated from a third party. The data originating from a third party includes;

- Name, address, medical conditions, gender, contact information, emergency contacts, primary/secondary school and year or childcare centre, date of birth, parental contact details, sports club/organisation.

- All the personal data fields are provided by a third party (parent/guardian) if the data subject is under 18yrs of age. If the data subject is 18yrs or over then they will be providing all their personal data themselves.

The third party data originates from these sources;

By a parent/guardian on behalf of a child

Your data will be held by Moray Council for a pre-determined length of time. You can find all the information about how long we retain data for on our website;

http://www.moray.gov.uk/moray_standard/page_92820.html

Please note that you have the following rights;

- To lodge a complaint with the Information Commissioner's Office
- To request access to your personal data
- To request rectification or erasure of your personal data, as so far as the legislation permits
- To request restriction of processing of your personal data (that is, to request that we halt any activity performed on your personal data), as so far as the legislation permits
- To object to any direct marketing
- To object to any processing undertaken for the purposes of scientific/historical research and statistics; as so far as the legislation permits
- To withdraw consent at any time
- To object to the processing activity