

sportMoray

CONSTITUTION

1. NAME

The organisation shall be known as “**sportMoray**”. For the purpose of this Constitution, the word “sport” includes sports, games and other pursuits involving physical activity in a recreational context.

2. OBJECTS

The objects of sportMoray shall be:

- (i) To assist and provide a forum to facilitate effective communication between Sports Clubs and allied Organisations, including Community Sports Hubs & Sports Forums, in their activities by all such means as are available to sportMoray.
- (ii) To make recommendations to the appropriate sources to bring about the best use of sporting and recreational facilities within the area.
- (iii) To organise and support the delivery of the Recognition Awards, Corporate Challenge and any other such event deemed necessary.
- (iv) To administer and support the operation of the Pinto fund or any other such fund deemed necessary.

3. MEMBERSHIP

Membership of sportMoray shall consist of:

- (a) One representative of each Club or Organisation affiliated to sportMoray.
(see Paragraph 4 as regards affiliation).
- (b) One representative of The Moray Council.
- (c) One representative from the Active Schools team.
- (d) One representative from each Sports Hub in the area.
- (e) One representative from each Sports Forum in the area.
- (f) One representative of sportscotland (formerly the Scottish Sports Council) with no voting rights.

4. CLUB AFFILIATION

4.1. Affiliated Clubs

All Sports Clubs, Hubs, Forums and allied Organisations having their main place of business in Moray and being directly concerned with sport in Moray may apply for affiliation to sportMoray.

4.2. Fees -

4.2.1. Each affiliated Club and/or organisation shall pay an affiliation fee to cover the membership year (1 April to 31 March);

4.2.2. All fees are to be determined by sportMoray at their Annual General Meeting. Fees (which shall be for the period of sportMoray’s financial year) shall be paid by 31st August following the Annual General Meeting, at which the fee for that year is determined, or at any time thereafter until the end of that financial year, with the consent of the Executive Committee.

5. OFFICE BEARERS

The office bearers of sportMoray shall consist of a Chairman, Secretary and a Treasurer, to be appointed at the Annual General Meeting. All Officer Bearer positions will be eligible for re-election on an annual basis.

Secretarial services shall be supported by The Moray Council where possible in relation to circulation of minutes/documents/sports related issues.

6. EXECUTIVE COMMITTEE

The day-to-day work of sportMoray shall be carried out by the Executive Committee, consisting of the following:

- (a) The Chairman, Secretary and Treasurer of the Sports Council.
- (b) One representative of The Moray Council (so far as not included in (a) above).
- (c) One representative for the Active Schools team.
- (d) Maximum of eight representatives from the affiliated Clubs, Hubs, Forums and/or individuals that have a genuine interest in sport in Moray, to serve on an annual basis and be eligible for re-election each year.

The Executive Committee shall be appointed at the Annual General Meeting of the Council.

7. CO-OPTION

In the event of (i) the death or resignation of any member of the Executive Committee appointed in terms of sub-paragraph 6(e) above, or, (ii) the decision of the Executive Committee, **after due consideration of the circumstances**, to regard a member appointed in terms of the said sub-paragraph who has failed to attend three successive meetings of the Executive Committee as having resigned, the Executive Committee shall have the power to co-opt a substitute member. If a member of the Executive Committee has been unable to attend scheduled meetings within the said financial year due to illness and/or difficult personal circumstances then no resignation will be administered unless requested by the Committee member in question. The Executive Committee shall have power to co-opt members (limited to the number of vacancies) in the event of fewer than eight members being appointed in terms of the said sub-paragraph, at the Annual General Meeting. All such substitute members shall be members of the Executive Committee until the next following Annual General Meeting.

The Executive Committee shall also be empowered to accept nominations during the year from the relevant Councils or Sports Councils for the appointment of substitute members in terms of sub-paragraphs 6(b) and 6(c) above, in the event of casual vacancies occurring in those categories.

8. OFFICIALS

Such officials of The Moray Council may be invited to attend meetings of sportMoray and the Executive Committee, for the purpose of acting in an advisory capacity to the members of these bodies as the need arises.

9. MEETINGS

Fourteen days notice of meetings of sportMoray shall be given. The Annual General Meeting of sportMoray shall be held during the month of May, and members wishing resolutions included as items of business at such meeting must submit the terms thereof to the Chairman by 1st April in the appropriate year, or not later than twenty-eight days before the date of the Annual General Meeting, with the approval of the Executive Committee.

Meetings may be convened on the instructions of the Chairman as business requires, or on receipt by the Chairman of a requisition signed by one-third of the members of sportMoray. Such a requisition will require to specify the business to be considered at the meeting, and the meeting will be convened within twenty-eight days of receipt of the requisition.

Two meetings of the Executive Committee shall be held in each year, and in addition, the Executive Committee shall meet as often as is necessary to bring about the efficient discharge of the business of the Committee, and shall be convened on the instructions of the Chairman of the Committee. The quorum for a General Meeting of sportMoray shall be six members, and for a meeting of the Executive Committee shall be five members, two of which must be from the Executive Committee.

With exception to changes to the Constitution, decisions put to a vote shall be resolved by a simple majority of members present at meetings of sportMoray or the Executive Committee.

The Chairman of meetings of sportMoray or the Executive Committee shall in addition to a deliberative vote, have a casting vote.

10. AMENDMENTS TO CONSTITUTION

The Constitution may not be amended except by resolution carried by a majority of two-thirds of those present and voting at a General Meeting of sportMoray, when discussion and voting shall be limited to resolutions of which fourteen days notice shall have been given to members.

11. NOTICES

All notices required by or under this Constitution shall be deemed to have been effectively served by posting or email delivery to the last known address of the member, and in the case of affiliated Clubs and Organisations, the address shall be that of the Secretary or other Committee member last registered with sportMoray.

12. FINANCE

- (a) Proper accounts shall be kept by the Treasurer of sportMoray who shall be responsible, together with the Executive Committee for all financial matters affecting sportMoray.
- (b) sportMoray's financial year shall be run from 1st April to 31st March in each year.
- (c) The bank account(s) shall be held in the name of sportMoray, and all cheques shall be signed by any two authorised signatories. The authorised signatories shall include the Chairperson, Treasurer plus a minimum of one Executive Committee Member.
- (d) The Executive Committee may authorise expenditure out of sportMoray's funds for the furtherance of the objectives of sportMoray. Decisions on authorising expenditure will be put to a vote and shall be resolved by a simple majority of the Executive Committee. The Chair of sportMoray shall in addition to a deliberative vote, have a casting vote if required.
- (e) sportMoray may receive ring fenced funding to distribute accordingly within the Moray area to support clubs/individuals. The Executive Committee will authorise this expenditure ensuring that it meets the criteria set out by the funders.

An independent set of accounts for the year to 31st March preceding shall be presented to sportMoray at each Annual General Meeting. The independent inspector for this purpose shall be as appointed by the Executive Committee of sportMoray holding office on 31st March preceding the Annual General Meeting.

13. EXECUTION OF DEEDS

That it be delegated to any two members drawn from the current Executive Committee and the Clerk, to execute, as necessary, all documents on behalf of sportMoray.

14. WINDING UP

sportMoray shall not be wound up except by resolution carried by a majority of two-thirds of those present and voting at a Special General Meeting of sportMoray called for the purpose.

In the event of sportMoray being wound up, all the funds of sportMoray shall be handed to an organisation with similar objectives to sportMoray for disposal for such sports, recreational or other purposes as they in their sole discretion may determine.

(As amended at Special General Meeting 1st March 1982; Annual General Meeting 24th October 1983; Special General Meeting 24th November 1986; General Meeting 22nd May 1989; Annual General Meeting 22nd April 1993; Annual General Meeting 16th May 1994; General Meeting 5th December 1994; Annual General Meeting 9th May 1996, Annual General Meeting 17th June 1999; Annual General Meeting 27th June 2001; Annual General Meeting 15th June 2009; Annual General Meeting 7th June 2010 and Annual General Meeting 6th June 2011; Extraordinary General Meeting 7th October 2013; Annual General Meeting 13th April 2015, Annual General Meeting 16th May 2016, Annual General Meeting 8th May 2017).