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Moray Club Accreditation Scheme

Description

The Moray Club Accreditation Scheme plays a vital role in developing public participation in sport by promoting safe, effective, and responsible practices within sports clubs. As well as sport clubs, the accreditation scheme may also apply for organisations and business providing sporting opportunities. The scheme's primary objective is to raise standards across all sports clubs, instilling confidence in participants regarding the quality of care they will receive. Accreditation will be required for all sport clubs that deliver sessions for young people and/or vulnerable adults, that book facilities with the Moray Council Sport & Leisure Team, and/or work in partnership with the Active Schools & Community Sport Team.

Benefits for Clubs

Implementing and meeting the requirements mentioned below brings several benefits for clubs:

1. **Ensure your Future Booking:** By meeting the requirements of the club accreditation scheme, your club will be entitled to book Moray Council Sport and Leisure facilities on a regular basis.
2. **Improved Club Profile and Promotion:** The Moray Council Active Schools and Community Sports Team lead on the Sport in Moray website and social media pages. The website features a section where we showcase all Moray Sports Clubs that have been accredited. One of the social media pages has over 7k followers and the team regularly create content on club specific opportunities. There will also be opportunities to build school to club pathways via the Active Schools team.
3. **Enhanced Reputation, Trust and Confidence:** By demonstrating compliance with Sportscotland coaching and safeguarding standards, your club establishes itself

as a well-run and reputable organization which instils trust and confidence amongst parents and the wider community. This enhances your club's image and reputation, making it more attractive to potential young participants, future coaches, volunteers, and adult participants. Moreover, by upholding coaching and safeguarding standards, it shows that your club is dedicated to creating a safe and inclusive environment for all participants.

4. **Increased Membership:** A well-run club that prioritizes coaching and safeguarding standards becomes a desirable place to join. Potential participants, coaches, and volunteers are more likely to choose your club over others that may not meet the same standards. This can lead to increased membership and active involvement from individuals in your local community.

Eligibility

Clubs, businesses and other organisations that provide activities for young people (under 18 years of age) and/or vulnerable adults will require to apply to the Club Accreditation Scheme. This includes individuals delivering formal sporting opportunities.

In most cases, it would be the expectation that clubs applying to this scheme would be constituted and have a committee in place. We have also produced a Frequently Asked Questions (FAQ) document relating to queries that have been raised since launching this scheme. This can be accessed via the Sport In Moray website.

Club Information

Required

- **Club details:** It is essential to provide accurate and up-to-date club details, including the main club contact and email addresses. This information will ensure effective communication and coordination between the club and relevant parties.
- **Club Constitution:** The sport club would be expected to have a constitution in place, outlining the club's purpose, structure, and governing principles. Any exception would need a clear justification.
- **Child Protection Officer:** As part of ensuring a safe and secure environment for all participants, it is crucial for the sport club to have a designated Child Protection Officer. This individual is responsible for implementing and

overseeing child protection policies and procedures within the club. This is only for Clubs delivering sessions for children.

- **Data Protection Policy:** In compliance with data protection regulations, the sport club must have a Data Protection Policy in place (sometimes this is known as a General Data Protection Regulation-GDPR) policy in place. This policy outlines how the club collects, stores, and handles personal data, ensuring the privacy and confidentiality of individuals' information.
- **Insurance certificate:** It is mandatory for the sport club to have a current insurance certificate that provides adequate coverage for any potential liabilities. This certificate verifies that the club has insurance protection in place, ensuring the well-being and protection of its members, staff, and participants.

Optional

- **Affiliation with Governing Body of Sport and Community Sport Hubs:** The sport club should engage with their Governing Body.

Coach information

Required

- **Name of lead coach.**
- **PVG for children, young people or vulnerable adults:** It is a requirement that the activity leader joins the PVG (Protecting Vulnerable Groups) scheme if they will be working with children and young people or vulnerable adults. The PVG check helps ensure the safety and protection of children by assessing an individual's suitability to work with vulnerable groups.
- **First Aid Qualification:** The activity leader must hold an up-to-date First Aid qualification. This qualification ensures that they have the necessary skills and knowledge to respond to any potential injuries or medical emergencies that may occur during activities. It is important to update the First Aid qualification every three years to stay current with best practices and techniques.
- **Child Wellbeing and Protection in Sport Training:** For clubs delivering sessions for children, the activity leader must have attended the Child Wellbeing and Protection in Sport Training or an equivalent course. This training aims to enhance understanding and awareness of child protection issues in the context of sports activities. The activity leader should attend this workshop

every three years to ensure their knowledge and practices align with the latest guidelines and policies regarding child protection.

Optional

- Sport specific qualification or relevant experience: It is considered best practice that the activity leader holds a UKCC (UK Coaching Certificate) or a recognized qualification from the relevant Scottish Governing Body of Sport. These qualifications provide a solid foundation of knowledge and skills necessary to effectively lead and deliver sporting activities. Alternatively, if an activity leader does not possess a formal qualification, they should have sufficient coaching experience, demonstrating competence and expertise in the specific sport or activity they are leading.

If your sport club does not meet any of the requirements above our Community Sports Hub Officer Robin Paterson will be available to assist you in meeting the necessary criteria. He can provide guidance, resources, and advice to help your club fulfil the requirements and ensure that it operates in line with best practices.

For further information please contact robin.paterson@moray.gov.uk