

Moray Council Active Schools Sessions – Participants’ Code of Conduct

This Code of Conduct has been developed to ensure that all participants have an enjoyable time by being **ready, respectful and safe** in our sessions.

Activity leaders/coaches will make children aware of the behaviour they expect during sessions to ensure a fun and safe environment, and we ask that all parents/guardians support us in this by, reinforcing these messages. This Code of Conduct will be provided to parents when booking a place at a session.

At every Moray Council Active Schools session children should:

- Be ready to listen and to follow instructions given by the session leader/coach
- Be safe by following instructions and listening to the session leader/coach. This will ensure everyone has an enjoyable session.
- Be respectful towards the session leader and other participants by being kind and helping each other.
- Respect any equipment or another participant’s property.
- Physical and verbal abuse of others will result in action being taken to ensure the everyone is kept safe.

Failure of your child to follow our Code of Conduct will result in the following actions:

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| Stage 1 | (Green warning) Coach will speak with the participant to check in on wellbeing and give opportunity for any feedback, and provide opportunity to regulate emotions. |
| Stage 2 | (Amber warning) Time out on the side to reflect on their behaviour before being spoken to by a coach about their behaviour and returning to the session. |
| Stage 3 | (Red warning) If repeated behavioural issues continue, the Active Schools Coordinator will speak to the school and the parent about any extenuating circumstances relating to the child, and remind parents of the Code of Conduct and expectations set. If the child has an individual risk assessment via the school, the ASC can request access to this. |
| Stage 4 | If behavioural issues persist following the reminder of the Code of Conduct to the parent/guardian, or if there is a severe breach of the code at any session, the activity organiser will speak to the parent again. A Behaviour Management Form will then be issued to the parent/guardian. The child will be welcomed back at the next session under the condition that their parent/guardian has signed the Behaviour Management Form. In some cases a parent/guardian may also be asked to stay with their child during subsequent sessions to re-inforce the Code of Conduct.

In very severe instances (e.g. fighting) parents/guardians may be contacted immediately to collect their child. |
| Stage 5 | If on return to the sessions the child continues to display behaviour which affects the enjoyment of sessions for other participants and coaches they may be excluded from the next session or all future sessions, and the ASC will be in touch to explain the decision to the parents/guardian. |

Behaviour Management Form



_____ has been issued with this Behaviour Management Form because they have failed to follow the Active Schools participants Code of Conduct, which is outlined to children at the start of the session blocks and reinforced during sessions.

Reason the participant has been issued this form:

The code of conduct has been developed to ensure that all participants and coaches are safe & respected at sessions. Failure to follow the Code of Conduct affects other participant's enjoyment of the sessions. If your child continues to display inappropriate behaviour during sessions they may be excluded from all future sessions.

By signing below you agree to re-inforce to your child the expected behaviour in the Code of Conduct.

Parent's/Guardian's signature _____ Date _____

If you wish to discuss this matter further please contact the activity organiser on
_____ (name and tel no)